

**INSTRUCTIONS FOR SUBMISSION OF FULL PAPERS
TO THE 147TH EAAE SEMINAR ‘CAP IMPACT ON ECONOMIC GROWTH AND
SUSTAINABILITY OF AGRICULTURE AND RURAL AREAS’**

Please follow the instructions given hereinafter.

Each paper must have a separate cover page which includes the following information: the title of the paper, the author(s) name, the affiliation of the author(s), and the name of the seminar. **A sample cover page is attached.** We suggest that you include a copyright statement at the bottom of this page. You, as author of the paper, retain the copyright of the paper. The following is a sample copyright statement that you may use or adapt for your paper.

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- Full papers should be submitted in electronic format – doc. or docx.
- **The papers should be written in English.** Authors whose English is not their first language should check grammar and spelling very carefully. Professional proof reading is highly recommended for these cases.
- Authors and co-authors should provide full name, affiliation and e-mail address only.

The format of the paper should be as follows:

- The page size should be A4, 2.5cm **margins** should be used on all sides (left, right, top, bottom)
- Font to be used for the Title of the paper in the first page should be Times New Roman 14-point, centered, bold and only the first letter of the first word should be capitalized.
- The font to be used for the Abstract and Main Body of the Paper should be Times New Roman, size 12, single line spacing, justified alignment.
- Headings in the main body should be aligned left, bold, Times New Roman 14-point, without numbering.
- Subheadings in the main body should be aligned left, bold, Times New Roman 12-point font, and only the first letter of the first word should be capitalized, without numbering..
- Sub sub-headings should be avoided unless absolutely necessary. If they are to be included they should be aligned left, italic, Times New Roman 12-point font, and only the first letter of the first word should be capitalized, without numbering.

The papers should comprise of an *abstract* of up to 250 words and a *manuscript* of up to 20 pages. Up to 6 Keywords which encapsulate the principal topics of the paper should be also provided.

The structure of the paper should include:

- Title
- Autor(s) and Affiliation(s)
- Abstract
- Keywords
- Introduction
- Methodology
- Results
- Conclusion
- Reference

Endnotes, Headers or Footers should not be used.

All **Tables and Figures** should be included as part of the manuscript. Supply clear captions for all tables and figures.

Tables must be set as part of the text, but smaller type sizes may be used (Time New Roman, 10), providing they are clearly legible, to enable the table to fit the space. All tables must have a caption left aligned over the table, text sized (Times New Roman 12).

Captions should be numbered sequentially starting with number 1, i.e. Table 1: Leave one line space above and below tables. Do not set captions in bold.

Captions to figures, (photos, diagrams, and/or illustrations) should be set text size and left aligned below the figure. All figures must be numbered sequentially starting with number 1, i.e. Figure 1:..... Leave one line spaces between the caption and the text. Do not set captions in bold or italic.

References to other publications must be in APA style and carefully checked for completeness, accuracy and consistency. You should cite publications in the text: (Smith, 2015) using the author's surname or (Adams & Smith, 2015) citing both, authors or (Smith et al., 2015), when there are three or more authors. At the end of the paper a reference list in alphabetical order should be supplied. Below are some examples for referencing books and journals:

For books: Surname, Initials (year). Title of Book. Publisher, Place of publication.

For journals: Surname, Initials (year). Title of article. *Journal Name*, volume, (number), pages.

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